



Norfolk Public Schools

The cornerstone of a proudly diverse community

April 25, 2025

Dear Norfolk Public Schools' Employees:

As we conclude our celebration of *Administrative Professionals Week* (April 21-25th), which included our observance of *Administrative Professionals Day* (April 23rd), I am honored to recognize and uplift the dedicated administrative professionals who serve in our schools, central offices, and support departments across the school division.

Every phone call answered with kindness, every calendar precisely managed, every form filed, and every family greeted at the front office represents the tireless work of our administrative team. These individuals are often the first point of contact for students, families, and community members—and they set the tone for the welcoming, responsive, and professional environment we hold in such high regard.

Our administrative professionals do far more than manage logistics; they are the glue that holds our buildings together. They anticipate needs before they arise, solve problems with remarkable creativity, and carry out each task, large or small, with integrity and excellence. They ensure that schools open smoothly, that events run seamlessly, that communications are accurate, and that operations are efficient. Their work is a reflection of our collective commitment to service, excellence, and care.

Serving as the Superintendent of Schools, I am deeply grateful for the invaluable role our administrative professionals play in making our mission a reality. Their contributions may not always come with fanfare, but they are always felt, always appreciated, and always worthy of our recognition.

I encourage every member of our team to take a moment to thank the administrative professionals in your building or department. Let them know how much they are valued, not just today, but throughout the year.

With heartfelt appreciation and admiration,

Dr. Sharon I. Byrdsong

Superintendent of Schools

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