



CSIP: Title I Schools

2022-2023 Norfolk Public Schools Comprehensive School Improvement Plan

Name of School: Chesterfield Academy

Area of Focus: Literacy

S.M.A.R.T. Goal: By June 2023, we will increase the proficiency of all students on the reading SOL from **46.9% (2022) to 70%**. During the 2022-2023 school year, students in the Level Three GAP group (Students with Disabilities) will take additional STAR Reading assessments to monitor progress. **By June 2023**, we will increase the at/above benchmark proficiency of all student performance on the PALs spring test administration from **47% (2022) to 70%**. **By June 2023**, students with disabilities will increase their combined pass rate from **65% to 75%**.

Essential Action/Research-based Strategy/Evidence-based Intervention: Provide intensive, systematic instruction through implementation of an aligned written, tested, and taught reading curriculum, with clear objectives, in every classroom, every day for every student.

Academic Review Finding

Change

Action Steps (Place in sequential order.)	Position(s) Responsible for Implementation	Implementation Frequency	Evidence/Artifacts: Implementation and Impact	Position(s) Responsible for Monitoring	Monitoring Frequency	Title I, Part A Budget Implications (if applicable)
Administer a universal screening to all students.	Teachers	Fall 2022 Winter 2022 Spring 2023	Screening Data Intervention Groups	Test Chair	Immediately after completion of testing during each testing period	1
Implement and monitor a planning protocol to ensure grade level planning incorporates curriculum alignment and professional development.	Reading Specialist Teachers	August 2022 - August 2023	Grade Level Planning Protocol Document Lesson Plans PLC Agendas with Minutes	Assistant Principal Principal	Monthly	1

***Insert more rows as necessary. If additional essential actions/strategy/interventions, duplicate the chart as needed.**

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CSIP: Title I Schools

Provide aligned intervention support between three and five times a week for 20 to 40 minutes for students identified by PALS/Lexia to form small needs-based skill groups that support foundational reading skills and provide opportunity for student practice.	Teachers Title I Teachers Part-Time PALS Tutors	October 2022 - June 2023 (Weekly)	Walkthrough Forms Lexia-Skill Progress Reports Observation Emails SIPPS Data	Reading Specialist Administration	Bimonthly	
Monitor implementation of Lexia Core online program usage.	Reading Specialist	October 2022 - June 2023 (Weekly)	Lexia-Usage Reports	Assistant Principal	Bimonthly	
Provide professional development and support based on walkthrough data to ensure timely student remediation.	Instructional Leadership Team District Level -Teacher Specialist	August 2022 - August 2023	Lesson Plan Audit Support Emails Walkthrough Feedback	Assistant Principal Principal	Monthly	1
Teachers will host Family Literacy Nights to model reading and writing strategies.	Reading Specialists Family Engagement	January 2023 - June 2023	Sign In Log	Principal	Spring Semester	1, 4
Conduct lesson plan audits to monitor curricular alignment	Instructional Team	October 2023 - June 2023	Lesson Plan Audit	Principal Assistant Principal	Bi-Weekly	
Provide professional development to teachers on the use of the curriculum framework in writing and delivering aligned lessons that include clear learning objectives that include the conditions, behaviors and criteria.	Instructional Leadership Team District Level -Teacher Specialist	January 2023 - August 2023	Lesson Plan Audit Support Emails Walkthrough Feedback	Assistant Principal Principal	Monthly	

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CSIP: Title I Schools

Monitor the implementation of the written taught, tested curriculum by focusing on evidence-based feedback using coaching questions to support teachers on alignment to the standards of Learning Curriculum Frameworks in both content and cognition	Instructional Leadership Team District Level -Teacher Specialist	January 2023 - August 2023	Lesson Plan Audit Support Emails Walkthrough Feedback	Assistant Principal Principal	Monthly	
Provide clear expectations to teachers on their use of professional development learning and monitor and provide evidence-based feedback to teachers with an explicit focus on student learning outcomes.	Instructional Leadership Team District Level -Teacher Specialist	January 2023 - August 2023	Lesson Plan Audit Support Emails Walkthrough Feedback	Assistant Principal Principal	Monthly	
Supplemental Supports: What additional action steps will be implemented to support achievement, opportunity, and/or access for students?						
English Learners			Students with Disabilities			
Develop/ implement/ and communicate a social emotional plan for academic growth and achievement to target support based on data and identification of student-specific needs within level 3 gap groups.			Administration will provide explicit feedback to teachers on implementation and next steps for SDI and using a best-practice co-teaching model.			
Economically Disadvantaged			Transient, Foster and Homeless			
Instructional leadership team will develop/ implement/ and communicate a social emotional plan for academic growth and achievement to target support based on data and identification of student-specific needs within level 3 gap groups.			Family Engagement Specialists, school counselors, and administrators will work with families to provide needed instructional materials to use for reading.			

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2022-2023 Norfolk Public Schools Comprehensive School Improvement Plan

Name of School: Chesterfield Academy

Area of Focus: Numeracy

S.M.A.R.T. Goal: By June 2023, all students in Grades 3-5 will increase their pass rate on the math SOL from **32% (2022) to 50%**. During the 2022-2023 school year, students in the Level 3 GAP group (Students with Disabilities) will take additional STAR Math assessments to monitor progress.

By June 2023, the number of students in Grade 2-5 meeting at/above benchmark on the STAR Math Assessment will increase from **32.5% (2022) to 50%**.

By June 2023, students with disabilities will increase their combined pass rate from **60% to 70%**.

Essential Action/Research-based Strategy/Evidence-based Intervention: Provide Explicit and Systematic instruction by setting high expectations for student achievement during structured mathematics instruction and supported by frequent monitoring of student progress.

Academic Review Finding

Change

Action Steps (Place in sequential order.)	Position(s) Responsible for Implementation	Implementation Frequency	Evidence/Artifacts: Implementation and Impact	Position(s) Responsible for Monitoring	Monitoring Frequency	Title I, Part A Budget Implications (if applicable)
All students will receive universal screening.	Teachers	Fall 2022 Winter 2022 Spring 2023	Screening Data	Test Chair	Immediately after completion of testing during each testing period	2
Students will utilize Edmentum for skills progression, formative checks, and mastery support a minimum of 45-minutes a week.	Teachers	October 2022 - June 2023 (Weekly)	Edmentum Usage Data	Math specialists	Bimonthly	

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CSIP: Title I Schools

Teachers will model concepts in a step-by-step manner and include think-aloud guided, and independent practice.	Teachers	September 2022 - June 2023	Lesson Plans Audit Lesson Plans Grade Level Planning Protocol	Math specialists	Weekly	
Conduct walkthroughs weekly to monitor implementation of the math block needs-based intervention groups to solve problems and verbalize strategies and receive specific feedback from teachers.	Math Specialist Assistant Principal	September 2022 - June 2023	Feedback emails Walkthrough Feedback forms	Principal	Monthly	
Provide professional development and support based on walkthrough data to ensure timely student remediation.	Instructional Leadership Team District Level Teacher Specialist	September 2022 - June 2023	Lesson Plan Audit Support Emails Walkthrough Feedback forms	Assistant Principal Principal	Monthly	2
Teachers will host Family Math Nights to model number sense and problem solving strategies.	Math Specialists Family Engagement	January 2023 - June 2023	Sign In Logs	Mathematics Teacher Specialist	Spring Semester	2, 4
Conduct lesson plan audits to monitor curricular alignment.	Instructional Team	October 2023 - June 2023	Lesson Plan Audit	Principal Assistant Principal	Bi-Weekly	
Provide professional development to teachers on the use of the curriculum framework in writing and delivering aligned lessons that include clear learning objectives that include the conditions, behaviors and criteria.	Instructional Leadership Team District Level -Teacher Specialist	January 2023 - August 2023	Lesson Plan Audit Support Emails Walkthrough Feedback	Assistant Principal Principal	Monthly	

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CSIP: Title I Schools

Monitor the implementation of the written taught, tested curriculum by focusing on evidence-based feedback using coaching questions to support teachers on alignment to the standards of Learning Curriculum Frameworks in both content and cognition	Instructional Leadership Team District Level -Teacher Specialist	January 2023 - August 2023	Lesson Plan Audit Support Emails Walkthrough Feedback	Assistant Principal Principal	Monthly	
Provide clear expectations to teachers on their use of professional development learning and monitor and provide evidence-based feedback to teachers with an explicit focus on student learning outcomes.	Instructional Leadership Team District Level -Teacher Specialist	January 2023 - August 2023	Lesson Plan Audit Support Emails Walkthrough Feedback	Assistant Principal Principal	Monthly	
Supplemental Supports: What additional action steps will be implemented to support achievement, opportunity, and/or access for students?						
English Learners			Students with Disabilities			
Develop/ implement/ and communicate a social emotional plan for academic growth and achievement to target support based on data and identification of student-specific needs within level 3 gap groups.			Special Education staff, including paraprofessionals, will attend monthly meetings with the Assistant Principal to discuss data collection, student outcomes, IEP goals, attendance for SWD.			
Economically Disadvantaged			Transient, Foster and Homeless			
Economically Disadvantaged students will receive enhanced support for families and caregivers through quarterly virtual/ in-person workshops including attendance goals, reading/ math strategies, and social/ emotional support at home.			Family Engagement Specialists, school counselors, and administrators will work with families to provide needed instructional materials to use for mathematics.			

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CSIP: Title I Schools

2022-2023 Norfolk Public Schools Comprehensive School Improvement Plan Template

Name of School: Chesterfield Academy

Area of Focus: Science

S.M.A.R.T. Goal: By June 2023, we will increase the pass rate from 17.65% (2022) to 40% for all students passing the science standards of learning assessment.

Essential Action/Research-based Strategy/Evidence-based Intervention: Provide Explicit and Systematic instruction by setting high expectations for student achievement during structured science instruction and supported by frequent monitoring of student progress.

Academic Review Finding

Change

Action Steps (Place in sequential order.)	Position(s) Responsible for Implementation	Implementation Frequency	Evidence/Artifacts: Implementation and Impact	Position(s) Responsible for Monitoring	Monitoring Frequency	Title I, Part A Budget Implications (if applicable)
All students will receive Unit Assessment provided by the district.	Teachers	October 2022 - June 2023	Unit Data	Test Chair	Immediately after completion of testing during each testing period	
Students will utilize STEMscopes for skills progression, formative checks, and mastery support a minimum of 45-minutes a week.	Teachers	October 2022 - June 2023 (Weekly)	Unit Assessments Lesson Plans	Science Teacher Specialist and Science Lead Teacher	Bimonthly	
Teachers will model concepts in a step-by-step manner during scientific method in science investigations.	Teachers	September 2022 - June 2023	Lesson Plan Audit Grade Level Planning Protocol	Science Teacher Specialist and Science Lead Teacher	Weekly	

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CSIP: Title I Schools

Teachers will host a Family Science Night to focus on scientific investigations and creating science fair projects.	Teachers Family Engagement	January 2023 - June 2023	Sign-in Log Science Fair Rubrics	Science Teacher Specialist	Spring Semester	3, 4
Conduct lesson plan audits to monitor curricular alignment.	Instructional Team	October 2023 - June 2023	Lesson Plan Audit	Principal Assistant Principal	Bi-Weekly	
Provide professional development to teachers on the use of the curriculum framework in writing and delivering aligned lessons that include clear learning objectives that include the conditions, behaviors and criteria.	Instructional Leadership Team District Level -Teacher Specialist	January 2023 - August 2023	Lesson Plan Audit Support Emails Walkthrough Feedback	Assistant Principal Principal	Monthly	
Monitor the implementation of the written, taught, tested curriculum by focusing on evidence-based feedback using coaching questions to support teachers on alignment to the standards of Learning Curriculum Frameworks in both content and cognition.	Instructional Leadership Team District Level -Teacher Specialist	January 2023 - August 2023	Lesson Plan Audit Support Emails Walkthrough Feedback	Assistant Principal Principal	Monthly	
Provide expectations to teachers on their use of professional development learning and monitor and provide evidence-based feedback to teachers with an explicit focus on student learning outcomes.	Instructional Leadership Team District Level -Teacher Specialist	January 2023 - August 2023	Lesson Plan Audit Support Emails Walkthrough Feedback	Assistant Principal Principal	Monthly	

Supplemental Supports: What additional action steps will be implemented to support achievement, opportunity, and/or access for students?

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CSIP: Title I Schools

English Learners	Students with Disabilities
Develop/ implement/ and communicate a social emotional plan for academic growth and achievement to target support based on data and identification of student-specific needs within level 3 gap groups.	Special Education staff, including paraprofessionals, will attend monthly meetings with the Assistant Principal to discuss data collection, student outcomes, IEP goals, attendance for SWD.
Economically Disadvantaged	Transient, Foster and Homeless
Economically Disadvantaged students will receive enhanced support for families and caregivers through quarterly virtual/ in-person workshops including attendance goals, reading/ math strategies, and social/ emotional support at home.	Family Engagement Specialists, school counselors, and administrators will work with families to provide needed instructional materials to use for science.

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2022-2023 Norfolk Public Schools Comprehensive School Improvement Plan Template

Name of School: Chesterfield Academy

Area of Focus: Multi Tiered Systems of Support

S.M.A.R.T. Goal: By June 2023, we will increase the pass rate from **46.9% (2022) to 70%** of economically disadvantaged students passing the reading standards of learning assessment. **By June 2023**, we will increase implementation fidelity of PBIS Tier I to 70% as defined by the Tiered Fidelity Inventory (TFI).

Essential Action/Research-based Strategy/Evidence-based Intervention: Establish positive routines for school and classrooms through implementation of PBIS.

Academic Review Finding

Change

Action Steps (Place in sequential order.)	Position(s) Responsible for Implementation	Implementation Frequency	Evidence/Artifacts: Implementation and Impact	Position(s) Responsible for Monitoring	Monitoring Frequency	Title I, Part A Budget Implications (if applicable)
Use the PBIS framework to align school initiatives, programs, and practices to support Social Emotional Behavior (SEB).	Leadership Team	September - December 2022	Teaming Structure Alignment Resource Map of Continuum of Supports for SEB Tiered Fidelity Inventory (TFI)	Principal Assistant Principal	Annual review Monthly progress monitoring of Resource Map to ensure school continues to meet SEB needs	
Improve conditions for teaching and learning in classrooms through PBIS Tier 1 implementation in classroom and non-classroom settings. PD (training & coaching) provided to	All staff members	October 2022 - June 2023	PBIS Communication Plan Tiered Fidelity Inventory (TFI)	PBIS Lead Teacher Behavior Specialist	Monthly PBIS meetings	

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CSIP: Title I Schools

<p>All staff members on PBIS practices to include:</p> <ul style="list-style-type: none"> Defining, posting, teaching school-wide expectations School-wide culture of acknowledgment and appreciation School-wide system for responding to situationally inappropriate behaviors with proactive, instructional, and restorative approaches System of support for staff that includes a formal way to request assistance Classroom PBIS Practices: Classroom Teaching Matrix, Continuum of Responses to Behavior with focus on 5:1 Feedback Ratio, Physical Arrangements, Active Supervision, Group Contingency, Opportunities to Respond (OTR) 			<p>Classroom Visits/ Observations</p> <p>Team Initiated Problem Solving (TIPS) monthly minutes</p> <p>Instructional minutes regained/saved from decreasing behaviors that warrant removal from the classroom (excel tool)</p>			
<p>Use the Team Initiated Problem Solving (TIPS) process to support efficient and effective team meetings and data-informed decision making (progress monitor implementation fidelity, school-wide social emotional behavioral data (office referrals, suspensions, nurse logs, counselor logs, attendance data), equitable access to these supports, and evaluating the program's overall effectiveness.</p>	<p>Student Data Specialist</p> <p>School Nurse</p> <p>School Counselor</p> <p>Assistant Principal</p>	<p>October 2022 - June 2023</p>	<p>TIPS minutes</p> <p>TIPS Fidelity Checklist</p>	<p>Principal</p> <p>Behavior Specialist</p>	<p>Monthly PBIS meetings</p>	

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Supplemental Supports: What additional action steps will be implemented to support achievement, opportunity, and/or access for students?	
English Learners	Students with Disabilities
Develop/ implement/ and communicate a social emotional plan for academic growth and achievement to target support based on data and identification of student-specific needs within level 3 gap groups.	Special Education staff, including paraprofessionals, will attend monthly meetings with the Assistant Principal to discuss data collection, student outcomes, IEP goals, attendance for SWD.
Economically Disadvantaged	Transient, Foster and Homeless
Economically Disadvantaged students will receive enhanced support for families and caregivers through quarterly virtual/ in-person workshops including attendance goals, reading/ math strategies, and social/ emotional support at home.	Family Engagement Specialists, school counselors, and administrators will work with families to provide necessary resources.

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CSIP: Title I Schools

2022-2023 Norfolk Public Schools Comprehensive School Improvement Plan

Name of School: Chesterfield Academy

Area of Focus: Attendance

S.M.A.R.T. Goal: By June 2023, we will decrease the at or above 10% absenteeism according to SOL data from **41.60% (2022) to 21%**.

Essential Action/Research-based Strategy/Evidence-based Intervention: Provide systematic support to increase family awareness of chronic absenteeism and student attendance.

Academic Review Finding

Change

Action Steps (Place in sequential order.)	Position(s) Responsible for Implementation	Implementation Frequency	Evidence/Artifacts: Implementation and Impact	Position(s) Responsible for Monitoring	Monitoring Frequency	Title I, Part A Budget Implications (if applicable)
Inform families about the importance of attendance and define chronic absenteeism to help improve attendance rates.	Family Engagement Specialist	Fall 2022 Spring 2022	Workshops	Principal	once a semester	
Offer transportation alternatives to assist families in getting children to school.	Office Staff	October 2022-June 2023 (Weekly)	Student Support Services	Assistant Principal	Monthly	
Coordination between families and school staff can help decrease illness-based absences.	Teachers School Nurse	October 2022-June 2023 (Weekly)	Nurse's Log	Principal	Monthly	
Contact the household of students who are absent.	Family Engagement Specialist	at least three days a week	Attendance Tracker	Attendance Team Member		
School will host events for perfect attendance.	Family Engagement Specialist	January 2023-June 2023	Parent Sign In Event Photographs	Attendance Team Member	Spring Semester	

Supplemental Supports: What additional action steps will be implemented to support achievement, opportunity, and/or access for students?

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CSIP: Title I Schools

English Learners	Students with Disabilities
Refer families to outside agencies for support and resources.	Refer families to outside agencies for support and resources.
Economically Disadvantaged	Transient, Foster and Homeless
Refer families to outside agencies for support and resources.	Family Engagement Specialists, school counselors, and administrators will work with families in need of support. Refer families to outside agencies for support and resources.

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