



Norfolk Public Schools
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Department of Learning Support-Special Education Services
SY 2021-2022



Dr. Glenda Walter, Senior Director

gwalter@nps.k12.va.us

Ms. Lisa Kelley, Office Manager

lkelly@nps.k12.va.us

Office: (757) 628-3950 Fax: (757) 628-3825



Ms. Denise Williams-Patterson - Assistant Director

dnwpatter@nps.k12.va.us

Team Member(s):

Tasha Chapman, Medicaid Reporting Specialist, tchapman@nps.k12.va.us
Avivah Smith-Evans, Administrative Secretary

School Assignments & Reports	Responsibilities
<ul style="list-style-type: none"> • December 1 Child Count • Indicator 4- Suspension/Expulsion • Medicaid Quarterly Administrative Activity Claims • Yearly Cost Report 	<ul style="list-style-type: none"> • Accelify (Medicaid Reimbursement Billing) • Data Analysis • Dispute Resolution (Due Process, Mediation, State Complaints, etc.) • Dept. of Student Support Services (i.e. Code of Conduct, Tribunal Support) Liaison • Children Services Act (CSA) • Homebased Services/Placements • Operations (i.e., Annual Plan & Budget Support, Staffing/Allocations, Transportation) • Oversight of Corrective Action Plans (CAPs) • Professional Development • School Board Special Education Policy • SECEP Monthly Director’s Meetings • Special Education Compliance • Synergy SE • Tuition Reimbursement



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***Ms. Candace Delpino - Senior Coordinator**

cdelpino@nps.k12.va.us

Team Member(s):

Elizabeth Story, Teacher Specialist for Speech, estory@nps.k12.va.us
 Jessica Braun, Assistive Technology Specialist, jbruan1@nps.k12.va.us
 Citadel Guinn, Assistive Technology Specialist, cguinn@nps.k12.va.us
 Bonita Lachance, Adaptive Physical Education, bvarlac701@nps.k12.va.us
 Kelly Orvin, Lead OT/PT, korvin@nps.k12.va.us
 Janice Grier, Administrative Secretary
 Avivah Smith-Evans, Administrative Secretary

School Assignments & Reports	Responsibilities
<ul style="list-style-type: none"> • December 1 Child Count • Indicator 9- Special Education & Related Services Disproportionality • Indicator 11- Timeline for Eligibility • Related Services • Section 504 • Special Education Proportionate Set Aside (PSA) 	<ul style="list-style-type: none"> • Collaborative (Inclusion) Services • Curriculum & Instruction Liaison (C&I) • Data Analysis • Dept. of Student Wellness/School Psychologist & Social Worker Liaison & Support • Private Schools (PPHR, PPHS, PPHT, ISP, PKNE) • Professional Development • Related Services- Adaptive PE, Assistive Technology, Occupational Therapy, Physical Therapy, & Speech' • Rethink Education • Section 504 Compliance Officer (division) • Specially Designed Instruction (SDI) • Special Education Compliance • Synergy SE/Helpdesk • Website updates & management





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Ms. Shannon Gould - Senior Coordinator

sgould@nps.k12.va.us

Team Member(s):

- *Padmavathi Chitoor, Teacher Specialist, pchitoor@nps.k12.va.us
- Melanie Grindstaff, Program Specialist, mgrindstaff@nps.k12.va.us
- Breona Merrell, Program Specialist, bmerrell@nps.k12.va.us
- Alyson Szykuc, Program Specialist, aszykuc@nps.k12.va.us
- Valerie Warren, Administrative Secretary

School Assignments & Reports	Responsibilities
<ul style="list-style-type: none"> • December 1 Child Count • Indicator 10- Disproportionality in Specific Disability Categories • District-Wide Programs: (Autism Spectrum Disorders and Intellectual/Multiple Disabilities classrooms) • Public Regional Programs/SECEP: ASP, EBICS, REACH, Re-Ed, and TRAEP Program Support 	<ul style="list-style-type: none"> • Crisis Prevention Intervention (CPI) • Curriculum & Instruction Liaison (C&I) • Data Analysis • Department Chair/Lead Teacher Support & Development • Extended School Year (ESY) • Instruction, Compliance, & Professional Development • MANDT System Training • Rethink Education • Specially Designed Instruction (SDI) • Special Education Compliance • Synergy SE • Virginia Essentialized Standards of Learning (VESOL)





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Amy Yashaev - Senior Coordinator

ayashaev@nps.k12.va.us

Team Member(s):

*Anastasia Frassmann-Swadinsky, Program Specialist, afraswa@nps.k12.va.us
Mackenzie Jenkins, Teacher Specialist, mjenkins445@nps.k12.va.us
Avivah Smith-Evans, Administrative Secretary

School Assignments & Reports	Responsibilities
<ul style="list-style-type: none"> • December 1 Child Count • Indicator 5- School Age Least Restrictive Environment • District-Wide Program: (Emotional Disability classrooms) • Calcott • Camp Allen • Jacox • Larrymore • Lindenwood • Oceanair • Richard Bowling • Sherwood Forest 	<ul style="list-style-type: none"> • Audiology, Hearing Impairment (HI) Teachers & Interpreters • Collaborative (Inclusion) Services • Curriculum & Instruction Liaison (C&I) • Data Analysis • Homebound Services/Acellus • Instruction, Compliance, & Professional Development • Nursing Services • Rethink Education • Specially Designed Instruction (SDI) • Special Education Compliance • Synergy SE





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Mr. Ronald Richardson - Senior Coordinator

rrichardson@nps.k12.va.us

Team Member(s):

Dionne May, Teacher Specialist, dmay@nps.k12.va.us

Sherry Moltamore-Mallory, Program Specialist, smoltmall@nps.k12.va.us

TBD, Teacher Specialist,

Robin Barnes, Administrative Secretary

School Assignments & Reports	Responsibilities
<ul style="list-style-type: none"> • December 1 Child Count • Indicator 13- Secondary IEP Goals and Transition Services • Indicator 14- Post-secondary Outcomes • Booker T. Washington High School • Granby High School • Lake Taylor High School • Madison (Norfolk Alternative School) • Maury High School • Norview High School 	<ul style="list-style-type: none"> • Collaborative (Inclusion) Services • Curriculum & Instruction Liaison (C&I) • Data Analysis • Department Chair Support & Development • Instruction, Compliance, & Professional Development • Rethink Education • Specially Designed Instruction (SDI) • Special Education Compliance • Synergy SE • Transition Services- Career Development Program (CDP), Job Coaching, Post-Secondary Programs





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<p>Ms. Jerri Smith - Senior Coordinator jsmith9@nps.k12.va.us</p>	
<p>Team Member(s): *Nickita Edwards, Teacher Specialist, nedwards@nps.k12.va.us Dr. Suprenia Wade-Powell, CCEIS Specialist, swadepowell@nps.k12.va.us Valerie Warren, Administrative Secretary</p>	
<p>School Assignments & Reports</p>	<p>Responsibilities</p>
<ul style="list-style-type: none"> • December 1 Child Count • Indicator 1- Graduation • Indicator 2- Dropouts • Academy for Discovery at Lakewood (Gr. 3-8) (ADL) • Academy for International Studies at Rosemont (Gr. 6-8) (AOIS) • Crossroads School (K-8) • Ghent School (K-8) • Hospital Program @ CHKD (Janice Teagle, Director jteagle@nps.k12.va.us) • Lake Taylor School (Gr. K-8) • L.I.F.E. Program (Norfolk City Jail) • NET Academy (Juvenile Detention Center) • Norfolk Technical Center • Open Campus • Southside STEM at Campostella (K-8) 	<ul style="list-style-type: none"> • Collaborative (Inclusion) Services • Comprehensive Coordinated Early Intervening Services (CCEIS) • Curriculum & Instruction Liaison (C&I) • Data Analysis • Department Chair/Lead Teacher Support & Development • Instruction, Compliance, & Professional Development • L.I.F.E. Program budget • Rethink Education • Specially Designed Instruction (SDI) • Special Education Compliance • Synergy SE • VTSS Liaison • Website updates & management





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Ms. Tiffanie Stephens - Senior Coordinator

tnstephens@nps.k12.va.us

Team Member(s):

Gillian Elliott, Teacher Specialist, gelliott@nps.k12.va.us
Michelle Hoskie, Teacher Specialist, mhoskie@nps.k12.va.us
*Madelyn Swing, Teacher Specialist, mswing@nps.k12.va.us
Robin Barnes, Administrative Secretary

School Assignments & Reports	Responsibilities
<ul style="list-style-type: none"> • December 1 Child Count • Indicator 3- Participation and Performance on Statewide Assessments • Departmental Data Requests/Synergy Reports • Student Record Collection (SRC) • Azalea Gardens Middle School • Blair Middle School • Northside Middle School • Norview Middle School • Ruffner Academy • Private Day & Residential Schools: Dominion Day Academy, Rivermont, Harbor Point, etc. 	<ul style="list-style-type: none"> • Collaborative (Inclusion) Services • Curriculum & Instruction Liaison (C&I) • Data Analysis • Department Chair Support & Development • Department of Assessment, Research, and Accountability (ARA) Liaison • Family Assessment Planning Team (FAPT) • Instruction, Compliance, & Professional Development • Rethink Education • Specially Designed Instruction (SDI) • Student Information Systems (SIS) Liaison • Synergy SE/Helpdesk • Visual Impairment (VI) • Website updates & management





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Ms. Denise Thomas - Senior Coordinator

dwthomas@nps.k12.va.us

Team Member(s):

*Ikena Goodman, Teacher Specialist, igoodman@nps.k12.va.us

Heather West, Teacher Specialist, hwest@nps.k12.va.us

Robin Barnes, Administrative Secretary

Katerine Biernot, Administrative Secretary

School Assignments & Reports	Responsibilities
<ul style="list-style-type: none"> • December 1 Child Count • Indicator 6- Preschool Least Restrictive Environment • Indicator 7- Preschool Outcomes • Indicator 12- Part C to Part B Transition • Berkley/Campostella ECC • Easton Preschool • Larchmont Elementary • Monroe Elementary • Norview Elementary • ODU Oral Preschool Program • P.B. Young, Sr. Elementary • Sewells Point Elementary • St. Helena Elementary • Tanners Creek Elementary • Willoughby Preschool 	<ul style="list-style-type: none"> • Collaborative (Inclusion) Services • Curriculum & Instruction Liaison (C&I) • Data Analysis • Department of Assessment, Research, and Accountability (ARA) Liaison • Early Childhood Special Education (ECSE) • Early Learning Department Liaison • Instruction, Compliance, & Professional Development • Lead Teacher Support & Development • Preschool Assessment Team (PAT) • Private School (PKNE) • Rethink Education • Specially Designed Instruction (SDI) • Synergy SE • Website updates & management





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Ms. Elissa Waldman-Sison - Senior Coordinator

ewaldsis@nps.k12.va.us

Team Member(s):

*Sharian Lomax, Teacher Specialist, slomax@nps.k12.va.us

Dildra Roane, Teacher Specialist, droane@nps.k12.va.us

Valerie Warren, Administrative Secretary

School Assignments & Reports	Responsibilities
<ul style="list-style-type: none"> • December 1 Child Count • Indicator 8- Parental Involvement • Bayview • Chesterfield Elementary • Coleman Place Elementary • Granby Elementary • Ingleside Elementary • Little Creek Elementary • Ocean View Elementary • Suburban Park Elementary • Tarrallton Elementary • Tidewater Park Elementary • W.H. Taylor Elementary • Willard Elementary 	<ul style="list-style-type: none"> • Collaborative (Inclusion) Services • Curriculum & Instruction Liaison (C&I) • Data Analysis • Department of Assessment, Research, and Accountability (ARA) Liaison • Instruction, Compliance, & Professional Development • Lead Teacher Support & Development • Parent Resource Center (PRC) • Rethink Education • Specially Designed Instruction (SDI) • Special Education Compliance • Synergy SE • VTSS Liaison

