Greetings Parents and Guardians,

Listed below is some pertinent information for you and your student as we move forward with the 2019-2020 school year. Please rest assured that I am working diligently to ensure that your student will continue to receive valuable instruction and practice while away from the school building. If at any time you have any questions or concerns, please don’t hesitate to contact me.

Respectfully,

Jennifer Lambert
Mathematics Teacher, Granby High School
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There are multiple ways for you and/or your student to communicate with me. Additionally, it is equally important that I’m able to reach you or your student to convey important information and materials. **Please make sure that you and/or your student regularly check Synergy or Google Classroom for communication and assignments.** Below are the available modes of communication:

1. **Synergy**
   - I will be sending regular e-mail messages to students and parents regarding class updates, work assignments, and due dates. You and/or your student can access my NPS e-mail through Synergy, as well.
   - Assignments and video tutorials will be uploaded into Synergy and available for access through StudentVue and Parent Portal. Students may print out their work to complete it or they may complete it on a separate sheet of paper.
   - The Synergy Assignment Dropbox will be opened for submissions of student work. Assignments can be submitted by scanning and uploading them into the Dropbox. If students do not have access to a scanner, they may take a picture of their work and upload it to the Dropbox.

2. **Google Classroom**
   - I will be posting regular messages to the discussion board in Google Classroom regarding class updates, work assignments, and due dates. Students will be able to communicate with me using the same discussion board, or by sending me an e-mail. If your student hasn’t joined our class in Google Classroom, the code is 7ae3bvu.
   - Assignments and video tutorials will be uploaded into the class folder. Students may print out their work to complete it or they may complete it on a separate sheet of paper.
   - Student may submit their assignments by scanning and uploading them into Google Classroom. If students do not have access to a scanner, they may take a picture of their work and upload it.

In addition to being available for communication by e-mail, I will also be available through the Remind App. Remind is an app that allows students, parents and teachers to communicate via text or push notification without revealing personal contact information. To use Remind, text my class code @6dg38b9 to 81010, reply to the message with your first and last name, and you’re in!

Best Regards,

Jennifer Lambert