



**Norfolk Public Schools**  
**Comprehensive School Improvement Plan 2023-2024**

Name of School: St.Helena Elementary School      School Year: 2023-2024      Division: Norfolk Public Schools

Area of Focus: Academic Achievement: Literacy

**SMART Goal:**  
 By June 2024, the overall Spring English SOL pass rates will increase from 41% to at least 65%. The pass rate for SWD will increase from 0% to at least 50%. The pass rate for Black students and Economically Disadvantaged will increase to at least 75%. (Black 54%, ED 52%) During 2023-24, the number of students meeting benchmarks as measured by PALS and STAR will increase to at least 60%.

Essential Action/ Evidence-based Intervention/Research-based Strategy:  Academic Review Finding

**Action Plan**

Action Steps (Place in sequential order) One must be related to family engagement.	Position(s) Responsible for Implementation	Implementation Frequency	Evidence/ Artifacts: Implementation and Impact	Position(s) Responsible for Monitoring	Monitoring Frequency	Budget (Title I, SIG, other funding sources)	Title I Measurable Objective	Alignment to NPS Strategic Plan Goal (name goal)
1.Analyze student data and develop a schedule and provide professional development to include content specialist from Curriculum & Instruction	Principal and Leadership Team	August 2023-May 2024	PD Schedule Student Data Analysis Document	Principal	Monthly	N/A	MO1	Student Excellence  Workforce
2.Develop a schedule for walkthroughs to ensure student use of authentic text,	Principal and Leadership Team	August 2023-May 2024	Walkthrough forms  Walkthrough schedules	Principal	Monthly	N/A	MO1	Student Excellence  Workforce



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and aligned small group instruction			Written feedback to teachers  Student Work					
3. Schedule and conduct planning sessions focused on curriculum alignment and formative assessment	Instructional Leadership Team	August 2023- May 2024	Planning schedules and minutes from planning sessions Planning Meeting Notes and Documents	Principal	Monthly	N/A	MO1	Student Excellence  Workforce
4. Classroom daily schedules will be developed to include student participation in Lexia instruction daily for at least 20 minutes per day	Reading Specialist	August 2023- May 2024	Lexia data and reports	Principal	Monthly	N/A	MO1	Student Excellence  Resource
5. Parent nights focused on improving literacy will be scheduled throughout the school year	Reading Specialist	August 2023- May 2024	Agendas  School Calendar	Principal	Quarterly	N/A	MO1, MO4	Community

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Classroom daily schedules will be developed to include small group instruction with University Instructor	Reading Specialist	August 2023- May 2024	Lesson plans Formative assessment data UI logs Small group schedule	Principal	Weekly	N/A	MO1	Student Excellence  Resource
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**Area of Focus: Academic Achievement: Math**

**S.M.A.R.T. Goal: By June 2024, the overall Spring Math SOL pass rates will increase from 41% to at least 65%. The pass rate for SWD will increase from 0% to at least 50%. The pass rate for Black students and Economically Disadvantaged will increase to at least 75% (Black 42%, ED 40%). During 2023-24, the number of students meeting benchmarks as measured by VKRP will increase to at least 60%.**

Essential Action/ Evidence-based Intervention/Research-based Strategy:

Academic Review Finding

**Action Plan**

Action Steps (Place in sequential order) One must be related to family engagement.	Position(s) Responsible for Implementation	Implementation Frequency	Evidence/ Artifacts: Implementation and Impact	Position(s) Responsible for Monitoring	Monitoring Frequency	Budget (Title I, SIG, other funding sources)	Title I Measurable Objective	Alignment to NPS Strategic Plan Goal (name goal)
1. Develop a schedule for planning to include content specialists	Principal and Leadership Team	August 2023- May 2024	PD Schedule Student Data Analysis Document	Principal	Monthly	N/A	MO2	Student Excellence  Workforce
2. Conduct grade level full day planning every six weeks to map out	Principal and Leadership Team	August 2023- May 2024	Planning schedule	Principal	Monthly	N/A	MO2	Student Excellence  Workforce

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objectives, direct instruction, and formative assessments for math instruction			and plans submitted for six weeks  Planning schedule and plans submitted for six weeks					
3 Develop a schedule for walkthroughs aligned to school-wide expectations and plans for planning sessions	Principal & Instructional Leadership Team	August 2023-May 2024	Walkthrough forms and feedback  Student work	Principal	Monthly	N/A	MO2	Student Excellence  Workforce
4. Develop a schedule to review student work/ formative assessments on a regular basis to monitor alignment to curriculum standards	Principal & Instructional Leadership Team	August 2023-May 2024	Formative assessments, schedule, and feedback	Principal	Monthly	N/A	MO2	Student Excellence
5. Classroom daily schedules will be developed to include student participation in	Math Specialist	August 2023-May 2024	Edmentum data and reports	Principal	Monthly	N/A	MO2	Student Excellence  Resource



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Edmentum instruction daily for at least 20 minutes per day								
7. Parent nights focused on improving numeracy will be scheduled throughout the school year	Math Specialist	August 2023- May 2024	Agendas School Calendar	Principal	Quarterly	N/A	MO2,MO4	Community

<b>Area of Focus: Academic Achievement: Science</b>								
<b>S.M.A.R.T. Goal: By June, 2024, the overall proficiency rate on the Virginia Standards of learning Science assessment will increase to at least 75% . The pass rate for SWD will increase from 25% to at least 50%. The pass rate for Black students and Economically Disadvantaged will increase to at least 60%. (Black 35%, ED 35%)</b>								
<b>Essential Action/ Evidence-based Intervention/Research-based Strategy: Define systems and processes used to monitor science curriculum implementation</b>							<input checked="" type="checkbox"/> <b>Academic Review Finding</b>	
<b>Action Plan</b>								
<b>Action Steps (Place in sequential order) One must be related to family engagement.</b>	<b>Position(s) Responsible for Implementation</b>	<b>Implementation Frequency</b>	<b>Evidence/ Artifacts: Implementation and Impact</b>	<b>Position(s) Responsible for Monitoring</b>	<b>Monitoring Frequency</b>	<b>Budget (Title I, SIG, other funding sources)</b>	<b>Title I Measurable Objective</b>	<b>Alignment to NPS Strategic Plan Goal (name goal)</b>
1. Develop a schedule for planning to include content specialists	Principal and Leadership Team	August 2023-May 2024	PD Schedule Student Data Analysis Document	Principal	Monthly	N/A	MO3	Student Excellence  Workforce
Teachers will use the 5E science model daily during Science Instruction.	Teacher	August 2023-May 2024	Walkthroughs  Feedback to Teacher	Instructional Coach	Weekly	N/A	MO3	Student Excellence  Resource
Students will participate in science labs once a week.	Teacher and Instructional Coach	August 2023-May 2024	Science lab plans Student work	Instructional Coach	Weekly	N/A	MO3	Student Excellence  Resource
Teachers will assess students after each unit to determine next steps of support for	Teacher  Instructional Coach	August 2023-May 2024		Small Group Lists Assessment Results	Principal  Assistant Principal		MO3	Student Excellence



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student progress.				Agenda for Data Review  Intervention Plans				
Schedule professional development determined by student assessment.	Instructional Leadership Team	August 2023-May 2024	PD Agendas  PD Schedule  Coaching Support Schedule  Classroom Assessment  Unit Assessment	Principal  Assistant Principal	Monthly		MO3	Student Excellence  Resource
Parent nights focused on improving science investigation will be scheduled throughout the school year	Science Lead Teacher	August 2023-May 2024	Agendas  School Calendar	Principal	Quarterly	N/A	MO3, MO4	Community

**Area of Focus: Student Engagement (Attendance)**

**S.M.A.R.T. Goal: By June, 2024, the overall absenteeism rate of all students will decrease from 28% to 10% or less.**

**Essential Action/ Evidence-based Intervention/Research-based Strategy:** Incorporate specific monitoring processes to promote student attendance  **Academic Review Finding**

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<b>Action Plan</b>								
Action Steps (Place in sequential order) One must be related to family engagement.	Position(s) Responsible for Implementation	Implementation Frequency	Evidence/ Artifacts: Implementation and Impact	Position(s) Responsible for Monitoring	Monitoring Frequency	Budget (Title I, SIG, other funding sources)	Title I Measurable Objective	Alignment to NPS Strategic Plan Goal (name goal)
1. Develop and implement a system for monitoring student attendance daily	Principal and Leadership Team	August 2023- May 2024	Attendance Reports Contact logs Daily Attendance Attendance DATA	Principal	Monthly	N/A	MO4	Community  Student Excellence
Contact parents of students after two consecutive absences.	Classroom teachers and attendance team	August 2023- May 2024	Parent Contact Log	Principal	Monthly	N/A	MO4	Community
Incorporate "Attendance Matters" segment in each family and parent night	Attendance Team	August 2023- May 2024	Family Night Agenda	Principal	Quarterly	N/A	MO4	Community
Develop a schedule for routine attendance team meetings	Principal	August 2023- 2034	Schedule Calendar Minutes	Principal	Bi-Weekly	N/A		Resource
<b>Area of Focus: Student Engagement (Attendance)</b>								
<b>S.M.A.R.T. Goal: By June, 2024, the overall absenteeism rate will decrease from 33% to 10% or less</b>								



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Essential Action/ Evidence-based Intervention/Research-based Strategy: Incorporate specific monitoring processes to promote student attendance							☑ Academic Review Finding	
Action Plan								
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PBIS team will conduct training for all staff	PBIS Lead Teacher  Assistant Principal	August 2023-May 2024	PD Schedule  Meeting Agendas	Admin Team	Monthly	N/A		Safety and Climate
PBIS Matrix will be reviewed and updated	PBIS Lead Teacher and Team	August 2023-May 2024	Meeting agenda Meeting Minutes	Admin team	Weekly	N/A		Safety and Climate
Display PBIS Matrices and Area Expectations throughout the school including classrooms	PBIS Lead Teacher and Team	August 2023-May 2024	Walkthrough Notes	Principal Assistant Principal	Monthly	N/A		Safety and Climate
Provide informational meeting for parents to learn about the PBIS Expectations and Goals	PBIS Lead Teacher and Assistant Principal	August 2023-May 2024	Meeting Agenda Family Night Calendar	Principal Assistant Principal	Quarterly	N/A	MO4	Safety and Climate



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