

Relay For Life School Program Form

In order for your Relay For Life School Team to be recognized as participating in the School Program this form must be submitted to the American Cancer Society by **May 23, 2008**. The form will also be available online at www.norfolkrelay.org. Email to Eileen Bunn at Eileen.bunn@cancer.org or fax to 757-493-9450. This deadline is not flexible due to recognition ordering deadlines.

Luminaria and car raffle tickets sold count toward your team fundraising goal and number of activities. Fundraising during spirit week is encouraged. See www.norfolkrelay.org and the suggestions below for additional fundraising ideas. Prior year fundraising activities including "Links to a Cure", "Penny Wars", Poster and Poem Contest, and the Chili Cookoff are not required, but are still great fundraisers and team builders.

School Name _____

Team Name _____

Team Captain Name _____

Team Captain Phone _____

Team Captain Email _____

Fundraising Information

Please list your fundraising total as of May 23, 2008 (or before) and list each of the fundraisers your team held with the date or date range. For example, car wash in January 2008, or car raffle tickets sold January - May, or "Links to a Cure" January 10-15, 2008.

Fundraising Total Raised \$ _____

Fundraising Activity #1 _____ Date _____

Fundraising Activity #2 _____ Date _____

Fundraising Activity #3 _____ Date _____

Fundraising Activity #4 _____ Date _____

Meeting Attendance

Meeting attendance will be tracked by the Relay For Life Event Committee. Team Captains or representatives must sign in at each Team Meeting at the Check-In table with their name and Team Name. This is the only way attendance will be tracked, so make sure to sign in.

Luminaria Bag Sales

Luminaria bag sales will be tracked by the Team Accounting Sheet information turned in with team donations. All donations turned in must now be accompanied by a completed Team Accounting Sheet (TAS). It is your responsibility to fill out this form appropriately, recording luminaria sales in the correct category, not just as general team donations. See sample for details. Luminaria bags should be sold for \$10 each.

Cancer Education Activity

Each school should hold one cancer education activity. The American Cancer Society will provide information for several types of activities, or teams are free to hold another activity of their choice. Please list the type of activity held below with the date or date range when the activity was held.

Cancer Education Activity _____

Date of Activity _____

Additional Information

Thank you for participating in the Relay For Life of Norfolk School Program! We appreciate your efforts in the fight against cancer. Please feel free to contact us anytime by emailing Eileen Bunn at Eileen.bunn@cancer.org.

Help us record your activities and success by sharing pictures and information on the website at www.norfolkrelay.org or upload pictures to www.relayforlife.org. Click the Photo Galleries link on the left side of the screen and search for "Region 7 Relays". Upload your photos to this gallery! Be sure to include Norfolk Relay, your school and team name as the caption.

Thank You! Because of YOU... Lives are saved...Lives are changed!